

WISCONSIN STATE PATROL ACADEMY

2002 TRAINING CATALOG



TRAINING FOR EXCELLENCE



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Cancellation/Registration Policy

REGISTRATION PROCEDURE

1. Each training program described in the Wisconsin State Patrol Academy training catalog has a maximum class size. Reservations will be accepted only from department training officers or authorized supervisory personnel. Contact the Academy at (608) 269-2500 to reserve seats in desired programs. A completed student enrollment form must be submitted to the Academy either by mail or FAX for each student in each course. Reservations are made on a first come, first served basis. Reservations will be accepted on a waiting list for programs which have reached the maximum enrollment number.

CANCELLATION PROCEDURE

1. It is the responsibility of the department training officer or person named in the authorizing signature block, to notify the State Patrol Academy of a cancellation of a course reservation or enrollment as soon as possible.
2. Our Policy of limited enrollments make it necessary to assess a \$50.00 Administrative Fee for withdrawals or cancellations received within five (5) days of the program start date. Substitutions are always accepted. To substitute or cancel a reservation or enrollment, contact the Registrar at (608) 269-2500.
3. Unusual or extenuating circumstances MAY result in non-assessment of a cancellation fee, provided written and supporting documentation is submitted to the Academy's Director of Training prior to the start of the affected program.

For more information on training programs
offered at the Academy please call:

(608) 269-2500

or write to:

Wisconsin State Patrol Academy
95 South 10th Avenue
Fort McCoy, WI 54656 - 5168

to FAX information to the Academy,
the FAX number is:

(608) 269-5681

PROGRAM ENROLLMENT APPLICATION

SP4444 7/2001

Wisconsin Department of Transportation

This form may be reproduced.

Registration Procedure

BY MAIL: Complete and return this application to:

Wisconsin State Patrol Academy
95 S. 10th Ave.
Ft. McCoy, WI 54656-5168

BY FAX: After completing this application, FAX it to:

608-269-5681

Enrollment (Please print.)

Social Security Number for Student ID purposes only	Program Title
Legal Name (Last, First, Middle Initial)	Program Date(s)
Resident Street Address	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
City, State	Title (Rank)
Zip Code	Area Code - Home Telephone Number
Department/Agency Information	Emergency Information
Current Chief or Sheriff Name	Emergency Contact
Employing Agency	Relationship
Department Street Address	Emergency Area Code - Telephone Number
City, State and Zip Code	Department Area Code - Telephone Number

Dormitory rooms are assigned by the Academy. If you require special accommodations for your stay at the Academy, please contact the Academy Facility Coordinator.

Arrival Date	Departure Date	<input type="checkbox"/> Lodging & Meals Required	<input type="checkbox"/> No Room Needed - Lunch Only, Commuting Daily
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Tuition, meals, and lodging are to be paid by the employing agency. However, the Wisconsin Department of Justice (DOJ) will pay costs associated with training at the WSPA if authorized by the law enforcement agency. (Check one.)

☐ Bill my agency.

☐ Bill DOJ with the understanding that costs are paid by DOJ and subtracted from In-Service Compensation for law enforcement agencies. A separate authorization for billing may be necessary to complete the transaction. A signed voucher from the department is mandatory.

I have reviewed and agree to the cancellation procedures as outlined in the Wisconsin State Patrol Academy Training Catalog and understand cancellation of a program reservation may result in a charge to my department.

(Department Authorizing Person Signature)

(Date)

(Applicant Signature)

(Date)

(Authorizing Person Name and Rank - Print)

Information collected on this form is used for the purpose of registering and maintaining student-training records for those students enrolled in training programs sponsored by the Wisconsin State Patrol Academy. The Wisconsin Department of Transportation complies with the Americans with Disabilities Act. If you have any questions regarding the registration procedure, billing, or program requirements please contact the Academy Registrar at: 608-269-2500.

Funding

TUITION/FEES:

Program tuition is calculated based upon established rates for Academy classroom and dormitory use, and material fees. Questions about tuition are invited. Please contact us with any concerns.

Classrooms are available at special rates for programs conducted by other than Wisconsin Department of Transportation agencies. For information about classroom availability, sizes, and fees, please contact us.

FUNDING:

Certain training programs listed in the catalog have been certified for full or partial funding by the Office of Transportation Safety or the Department of Justice, Training and Standards Bureau. The Training and Standards Bureau reimburses for tuition through the Law Enforcement Training Fund. Department of Justice will directly pay the cost of instruction and deduct it from agencies' recertification training reimbursement.

Please note that our Program Enrollment Application for Admission Form (SP4444) has a statement regarding departmental agreement to utilize direct reimbursement through Training and Standards. Agency chiefs, sheriffs, or their designated representatives are asked to approve such direct reimbursement method by signature. Should special program funding provisions be altered in any way, at any time, enrolling agencies will be notified immediately.

General Information

ENROLLMENT

Enrollment offered to local law enforcement agencies is on a first-come, first-served basis. Please read the requirements for attendance at specialized training programs. Many programs have curriculum designed and developed to serve personnel with specified levels of training and experience. Feel free to call if you have any questions concerning any training programs. A Program Enrollment Application Form has been included in this catalog for your convenience. This form may be photocopied.

DRESS CODE

Law enforcement is a proud and highly visible profession. The Academy staff, as well as the students, are continually being evaluated by visitors, both uniformed and civilian. In order to reflect the pride of our profession and enhance the image of law enforcement, all students are required to adhere to a prescribed dress code. Unless otherwise directed, all students are to wear their departmental uniform. For those specialized training programs where civilian clothing may be allowed, suitable attire will be required. **Such items as faded jeans, T-shirts, tank tops, shorts, gym clothes, and inappropriately lettered, stamped, painted or embroidered apparel will not be considered appropriate.**

Your cooperation in maintaining a professional image during your stay at the Academy will be greatly appreciated. If you have any questions, please feel free to contact the Academy administrative office.

ADA ACCOMMODATION

If your student is covered under the Americans with Disabilities Act, please notify Lt. RoxAnn King or Mr. Robert Nichols at 608-269-2500 to establish reasonable accommodations.

A SMOKE FREE ACADEMY

1. The Academy is a smoke free building. Smoking is not allowed inside the buildings of the Academy complex.
2. There will be no exceptions to this policy.

New Instructor Certification Standards

Effective January of 2000, a new administrative rule relating to certification of instructors (LES 4) was promulgated. It requires only those persons who instruct the law enforcement, jail or juvenile detention preparatory course, conduct an instructor course for a preparatory subject, or employ Board-approved training guides be certified by the Law Enforcement Standards Board (LESB). Instructors teaching subjects not contained in the 400-hour preparatory curriculum shall not be certified. Persons holding a current, professional state license in the general area covered by the license will be authorized by the Board to instruct basic training without certification.

New Applicants for Instructor Certification Must:

1. Complete a teaching methods course approved by the LESB.
2. Complete specialized instructor training as designated by the Board.
(For example, all DAAT, EVOC, Firearms, Vehicle Contacts, and POSC applicants must complete the instructor pre-requisite course prior to application.)
3. Hold a current Technical College System Instructor Certification; -or-

Hold an associate degree or 60 college credits and have 3 years occupational experience as a *certified law enforcement officer* to instruct any portion of the board-approved law enforcement and tribal law enforcement preparatory curriculum, instructor course or training guides; -or-

Hold a high school degree or its equivalent and have 3 years occupational experience as a *certified jail officer*, to instruct any portion of the board-approved Jail preparatory curriculum, instructor course or training guides; -or-

Hold a high school degree or its equivalent and have 3 years occupational experience as a *certified juvenile detention officer* to instruct any portion of the board-approved secure detention officer to instruct any portion of the board-approved secure detention preparatory curriculum, instructor course or training guides; -or-

Hold an associate degree or 60 college credits and have 3 years occupational experience as an *administrator or specialist in a field directly related to the subject* for which certification is requested to instruct the board-approved law, tribal law enforcement, jail and secure detention preparatory course, instructor course or training guides.

4. Submit an Application for Instructor Certification to the Training & Standards Bureau.

Questions or concerns regarding the new standards should be made to Training & Standards.

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BACKGROUND INVESTIGATION

November 5 - 6, 2002

COURSE DESCRIPTION:

This 24-hour program is designed to provide the law enforcement officer with the knowledge to conduct thorough background investigations for hiring. Areas of instruction include: purpose of the background investigation, interview techniques, writing clear reports, data practices, human rights issues, forms and administration process.

TOPICS OF INSTRUCTION INCLUDE:

- Overview Of Hiring Process
- Legal Requirements/Purpose of Background Investigation
- Past Problems/Solutions
- Hiring Board
- Interview Techniques
- Writing Clear Reports
- Forms and the Administration Process
- Data Practices/Human Rights Issue

PROGRAM LENGTH:

24 Hours

MAXIMUM ENROLLMENT:

30 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 120.00
Resident (Tuition w/ all meals & lodging)	\$ 210.00

BASIC CRASH INVESTIGATION

April 29 - May 3, 2002

COURSE DESCRIPTION:

This program is designed to teach the fundamental skills necessary to complete reports and conduct basic on-scene crash investigations.

PREREQUISITE

Certified law enforcement officer.

TOPICS OF INSTRUCTION INCLUDE:

- Legal aspects of crash investigation
- MV 4000 and supplemental forms
- Planning the investigation
- Taking witness statements
- Safety restraints
- What the road shows
- Introduction to lamp and damage analysis
- Tire damage and hydroplaning
- Basic math formulas associated with crash investigation
- At-scene measurements
- Field sketching
- Introduction to scale diagrams
- Crash photography

PROGRAM LENGTH:

38 Hours

MAXIMUM ENROLLMENT:

30 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 115.00
Resident (Tuition w/ all meals & lodging)	\$ 260.00

CERTIFIED PUBLIC MANAGER'S PROGRAM

9 Week Course

COURSE DESCRIPTION:

Wisconsin Certified Public Manager Program
For Professional Law Enforcement Managers
(Professional Law Enforcement Managers
Program)

This 9-week program is offered in cooperation with the Wisconsin Certified Public Manager Program under the auspices of the University of Wisconsin Department of Professional Development and Applied Studies. As you participate in a wide variety of classes and proceed throughout the program, you will acquire new ideas and approaches to your workplace. You will interact with other professional law enforcement managers to discuss emerging issues and contemporary

problems. Following the successful completion of the program you will receive certification by the Wisconsin Certified Public Managers Program and will join a growing national network of professional public managers.

TOPICS OF INSTRUCTION INCLUDE:

- Research In Public Management
- Budgeting for Public Management
- Ethics, Values and the Public Manager
- Management Assessment for Personal Planning and Development
- Strategic Planning and Goal Setting
- Organizational Performance Management
- Productivity and Quality Improvement
- Problem Analysis and Problem Solving

COURSE DATES:

October 21 – 25, 2002
November 11 – 15, 2002
December 2 – 6, 2002
January 13 – 17, 2003
February 24 – 28, 2003

March 17 – 21, 2003
April 21 – 25, 2003
May 19 – 23, 2003
June 9 – 13, 2003

PROGRAM LENGTH:

360 Hours

MAXIMUM ENROLLMENT:

40 Students

PROGRAM COSTS: (ESTIMATED)

Commuter (Tuition w/ noon meals)	\$2,700.00
Resident (Tuition w/ all meals & lodging)	\$3,950.00

COMMERCIAL MOTOR VEHICLE DRUG INTERDICTION

JULY 23 - 25, 2002

COURSE DESCRIPTION:

This course is a three-day course designed to familiarize patrol officers with techniques necessary to identify and apprehend drivers transporting and using illicit drugs. This program will be sponsored by the Office of Motor Carriers (OMC) National Training Center's (NTC) Drug Interdiction Assistance Program (DIAP).

Prerequisites have been set on this course to ensure that students have a basic understanding of truck law and driver hours of service regulations prior to attending this course. Instructors for this program will be provided by the National Training Center in Arlington Virginia.

PREREQUISITE:

- WSPA Truck Law Course, and
- NAS Level 3 Driver Inspection Course, or
- NAS Level 1 Driver and Vehicle Inspection Course

PROGRAM LENGTH:

24 Hours

TOPICS OF INSTRUCTION INCLUDE:

- Current trafficking trends and smuggling patterns
- Bulk drug movement indicators and detection methods
- Indicators of a driver using, possessing, selling or transporting illicit drugs
- CMV drug interdiction techniques
- Search and Seizure law applicable to roadside stops
- Use of EPIC
- Characteristics of Impaired Drivers

WHO SHOULD ATTEND:

Designed primarily to train patrol officers in skills necessary to detect and apprehend CMV carriers and users of illicit drugs.

MAXIMUM ENROLLMENT:

40 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$40.00
Resident (Tuition w/ all meals & lodging)	\$130.00

CONTINGENCY TRAINING

March 25 - April 12 & October 14 - November 1, 2002

COURSE DESCRIPTION:

This program is designed to provide Wisconsin law enforcement certification to patrol officers who were previously certified in another state or officers who were certified in Wisconsin and had a break in law enforcement. The focus is on knowledge and skills at a level required of experienced patrol officers.

PREREQUISITE

Must be currently employed by a law enforcement agency and must have been previously certified as a law enforcement officer. Attendance must be approved by the Wisconsin Department of Justice, Training and Standards Bureau.

PROGRAM LENGTH:

120 Hours

TOPICS OF INSTRUCTION INCLUDE:

- Criminal Code
- Firearms
- Juvenile Law
- EVOC
- Laws of Arrest
- Pursuit Laws
- Search and Seizure
- Vehicle Contacts
- Defensive and Arrest Tactics

Students' knowledge and skill level will be tested by use of written exams and hands on skill testing.

MAXIMUM ENROLLMENT:

25 Students

PROGRAM COSTS:

Tuition and training costs incurred for approved students will be paid by the Department of Justice, Training, and Standards Bureau.

DEFENSE & ARREST TACTICS

INSTRUCTOR

November 4 - 19, 2002

COURSE DESCRIPTION:

This will be a train-the-trainer program designed to meet the requirements for Defense and Arrest Tactics Instructor certification from the Training and Standards Bureau. The program will follow the LESB training guide.

PREREQUISITE:

Wisconsin Certified Law Enforcement Officer

TOPICS OF INSTRUCTION INCLUDE:

- How DAAT training fits into the general unified tactical training approach to law enforcement training, and how DAAT training is related to the other tactical subjects.
- Review the key DAAT concepts, which are the basis of unified tactical training. These include proper uses for application of physical force, the control process: a disturbance resolution model; the force option continuum; basic concepts regarding the proper use of force; and the first responder philosophy.
- Familiarize DAAT Instructor candidates with the components and contents of the standard training guide for this subject, as well as with the intended uses of the training guide.
- Conduct a complete run-through of the DAAT training curriculum, so that instructor candidates are thoroughly familiar with the core concepts and instructional approach to teaching DAAT.
- Provide DAAT instructor candidates with basic information on effective instruction and evaluation of students in this subject, including both cognitive and physical aspects of the course.
- Provide an opportunity for DAAT instructor candidates to ask questions and get clarification on all aspects of instruction on this subject.

PROGRAM LENGTH:

96 Hours

MAXIMUM ENROLLMENT:

18 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$300.00
Resident (Tuition w/ all meals & lodging)	\$650.00

EMERGENCY VEHICLE OPERATOR COURSE

INSTRUCTOR

July 22 - 26, 2002

COURSE DESCRIPTION:

Mandatory training program required by the Training and Standards Bureau. This program will provide the training and material needed for certification as an EVOC Instructor.

TOPICS OF INSTRUCTION INCLUDE:

- Using The EVOC Guide
- Practical Application of EVOC Skills
- Assessment of Instructor Candidates Skills
- Simulated Pursuit Driving
- Track Set-Up
- Evaluation of Instructor Candidates

PROGRAM LENGTH:

40 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$90.00
Resident (Tuition w/ all meals & lodging)	\$211.00

INSTRUCTOR DEVELOPMENT

April 15 – 26 & December 2 - 13, 2002

COURSE DESCRIPTION:

This intense training program has been designed specifically to provide the essential skills necessary to understand the concepts of training needs, how to develop a training program, how to present instruction in the most proficient manner, and how to evaluate the training presented.

TOPICS OF INSTRUCTION INCLUDE:

- Role of the instructor
- Principles of learning
- Determining training needs
- Writing performance objectives
- Preparing lesson plans
- Selecting instructional strategies
- Legal issues in training
- Development & use of training aids
- Student practice teaching sessions

PROGRAM LENGTH:

64 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$145.00
Resident (Tuition w/ all meals & lodging)	\$385.00

MOBILE VIDEO

March 11 - 12, 2002

COURSE DESCRIPTION:

One of the latest devices in the law enforcement arsenal used to detect and apprehend the impaired motorist is the in-car video. This program is designed to train the officer to make the most effective use of this new device.

The program will include operational technique instruction and troubleshooting training.

PREREQUISITE:

In-car Mobile Video Unit

PROGRAM LENGTH:

16 Hours

TOPICS OF INSTRUCTION INCLUDE:

- OMVWI Indicators
- Camera Operation
- Proper Videotaping Techniques/Procedures
- Night Taping
- Legal Aspects of Mobile Videotaping

SPECIAL NOTE:

Students will need to bring a patrol vehicle with mobile video equipment installed prior to attendance.

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS: (FUNDING MAY BE AVAILABLE FROM THE OFFICE FOR TRANSPORTATION SAFETY)

Commuter (Tuition w/ noon meals)	\$ 95.00
Resident (Tuition w/ all meals & lodging)	\$125.00

MOBILE VIDEO INSTRUCTOR

May 7-10, 2002

COURSE DESCRIPTION:

The Law Enforcement Mobile Video Institute, Inc. of Texas will present this 40-hour instructor program.

This program is designed for those officers who currently utilize mobile video cameras and who wish to be trained and certified as mobile video instructors.

TOPICS OF INSTRUCTION INCLUDE:

- Data Collection
- Equipment Installation
- Press Conference
- In-car Taping
- Training Methods
- Instructor Technical Training

PROGRAM LENGTH:

40 Hours

SPECIAL NOTE:

Students who attend this course will receive the following teaching materials:

“Mobile Videotaping for Police and Prosecutors” Instructor Manual with lesson plans and overheads for 16-hour presentation.

“Mobile Videotaping for Practitioner’s Basic Course” student workbook.

“Mobile Videotaping for Criminal Patrol Practitioner’s Course” student workbook.

Student teaching tape corresponding to the Instructor and Student Manuals.

Power Point Presentation for 16-hour presentation.

MAXIMUM ENROLLMENT:

35 Students

PROGRAM COSTS: (DOJ FUNDING HAS BEEN OBTAINED FOR THE INSTRUCTONAL PORTION OF THIS PROGRAM AND FEES REFLECT HOUSING AND MEAL COSTS.)

Commuter (Tuition w/ noon meals)	\$ 55.00
Resident (Tuition w/ all meals & lodging)	\$170.00

MOTOR COACH INSPECTIONS

July 30 - August 1, 2002

COURSE DESCRIPTION:

This course is designed to certify law enforcement officers in the inspection techniques and Federal Motor Carrier Safety Regulations (FMCSR- CFR 49), adopted by Tr. 325 and 327, unique to a motor coach. This course will provide instruction as to the location and inspection procedures used to check the various equipment items on a motor coach. The officer will become familiar with the applicability of the Federal Regulations as they relate to the various types of motor coach operations, as well as the Commercial Vehicle Safety Alliance's (CVSA) out of service criteria.

The motor coach course will mix classroom lecture with hands on practical exercises, including the inspection of a motor coach with staged defects. Instructors for this program will be provided by the National Training Center in Arlington Va. Being that this is a Federal Program a passing score of 80% or higher is required on the written exam. In addition to the written exam each officer will be required to locate all out-of-service defects on a practical exam.

TOPICS OF INSTRUCTION INCLUDE:

- Applicability of the Regulations
- Conducting an Enroute Motor Coach Inspection
- Conducting a Facility Motor Coach Inspection
- Conducting a Destination Motor Coach Inspection
- The Mechanical Differences Between a Bus and Truck and How to Inspect Them
- Safety Equipment Associated with an Inspection

WHO SHOULD ATTEND:

Designed primarily to train field officers in skills necessary to conduct a North American Standard Level 1 or 5 vehicle inspection on a motor coach, as well as documenting vehicle defects and dealing with the enforcement of them through Transportation Rules 325 and 327.

PREREQUISITE:

North American Standard (NAS) Driver & Vehicle Inspection Course
Completed Memorandum of Understanding

SPECIAL INSTRUCTIONS:

Contact the Motor Carrier Safety Assistance Program Director at (608) 266-0305 for information on the **required Memorandum of Understanding**.

PROGRAM LENGTH:

24 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 60.00
Resident (Tuition w/ all meals & lodging)	\$150.00

NORTH AMERICAN STANDARD DRIVER/VEHICLE INSPECTION IN-SERVICE

**January 7 - 8, 8 - 9, 9 - 10, 14 - 15, 15 - 16, & 16 - 17,
2002**

COURSE DESCRIPTION:

This course is designed to maintain certification for law enforcement officers who have received certification in the North American Standard (NAS) Level 1 Program. This course meets the annual in-service training required by the Commercial Vehicle Safety Alliance (CVSA) for all enforcement officers certified to conduct NAS level 1 inspections and enforcement of the Federal Motor Carrier Safety Regulations (FMCSR-CFR 49), adopted by Tr. 325 and 327, as they relate to driver qualifications, hours of service and vehicle equipment standards.

This program consists of six 8-hour sessions. Officers need only attend one of the 6 sessions offered.

PROGRAM LENGTH:

8 Hours

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 40.00
Resident (Tuition w/ all meals & lodging)	\$ 70.00

TOPICS OF INSTRUCTION INCLUDE:

- Updates in The Motor Carrier Safety Program
- Updates and Review of the NAS Level 1 Procedure
- Review of the Application of Tr. 325 and 327

WHO SHOULD ATTEND:

All field officers wishing to maintain certification as a NAS Level 1 inspector in the Motor Carrier Safety Assistance Program.

PREREQUISITE:

MCSAP North American Standard Level 1 Trained & Certified.

SPECIAL INSTRUCTIONS

Questions or concerns about certification process can be directed to the Motor Carrier Safety Assistance Program Director at (608) 266-0305.

MAXIMUM ENROLLMENT:

25 Students

NORTH AMERICAN STANDARD DRIVER INSPECTION

May 13 - 17, 2002

COURSE DESCRIPTION:

This course is designed to certify law enforcement officers in the enforcement of the Federal Motor Carrier Safety Regulations (FMCSR- CFR 49), adopted by Tr. 325 and 327, as they relate to driver qualifications and hours of service. This course will provide instruction on the Federal Motor Carrier Safety Regulations, State Transportation Rules 325 and 327, as well as the Commercial Vehicle Safety Alliance's (CVSA) out of service criteria.

The bulk of this course will deal with Commercial Motor Vehicle (CMV) operators hours of service restrictions. Officers will become familiar with the various record keeping requirements of the CMV operator and how to check for compliance with those requirements. Instructors for this program will be provided by the National Training Center in Arlington Va. Being that this is a Federal Program a passing score of 80% or higher is required on the final exam for successful completion.

TOPICS OF INSTRUCTION INCLUDE:

- Definitions
- Driver Qualifications related to CMV operations- Medical Cards, Age Requirement
- Commercial Drivers License (CDL) and Driver Requirements
- Carrier Identification
- Applying the 10, 15, 60 or 70 hour rule to records of duty status (logbooks)
- Dealing with False Records of Duty Status (False Logs)
- Working with the CVSA Out-Of-Service Criteria
- **Application of Tr. 325 and 327**

WHO SHOULD ATTEND:

Designed primarily to train field officers in skills necessary to recognize driver qualification and hours of service violations and deal with the enforcement of them through Transportation Rules 325 and 327.

PREREQUISITE:

WSPA Truck Law Course at least six months prior to this course.
County/Municipal agencies must have a Memorandum of Understanding on file with WSP Headquarters.

PROGRAM LENGTH:

40 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 80.00
Resident (Tuition w/ all meals & lodging)	\$225.00

NORTH AMERICAN STANDARD DRIVER & VEHICLE INSPECTION

September 9 - 20, 2002

COURSE DESCRIPTION:

This course is designed to certify law enforcement officers in the enforcement of the Federal Motor Carrier Safety Regulations (FMCSR- CFR 49), adopted by Tr. 325 and 327, as they relate to driver qualifications, hours of service and vehicle equipment standards. This course will provide instruction on the Federal Motor Carrier Safety Regulations, State Transportation Rules 325 and 327, as well as the Commercial Vehicle Safety Alliance's (CVSA) out of service criteria.

40 hours of this course will be dedicated to Commercial Motor Vehicle (CMV) operators' hours of service restrictions. Officers will become familiar with the various record keeping requirements of the CMV operator and how to check for compliance with those requirements. The remaining 40 training hours will be used to train officers on the vehicle equipment aspect of the North American Standard (NAS) Level 1 Inspection. Instructors for this program will be provided by the National Training Center in Arlington Va. Being that this is a Federal Program a passing score of 80% or higher is required on both the driver and vehicle exams.

SPECIAL INSTRUCTIONS:

Contact the Motor Carrier Safety Assistance Program Director at (608) 266-0305 for information on the **required Memorandum of Understanding**.

PROGRAM LENGTH:

80 Hours

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$160.00
Resident (Tuition w/ all meals & lodging)	\$ 445.00

TOPICS OF INSTRUCTION INCLUDE:

- Definitions
- Driver Qualifications related to CMV operations- Medical Cards, Age Requirement
- Commercial Drivers License (CDL) and Driver Requirements
- Carrier Identification
- Applying the 10, 15, 60 or 70 hour rule to records of duty status (logbooks)
- Dealing with False Records of Duty Status (False Logs)
- Working with the CVSA Out-Of-Service Criteria- Driver and Vehicle
- Conducting an Equipment Inspection of a Commercial Motor Vehicle
- Application of Tr. 325 and 327

WHO SHOULD ATTEND:

Designed primarily to train field officers in skills necessary to recognize driver qualification and hours of service violations as well as documenting vehicle defects and dealing with the enforcement of them through Transportation Rules 325 and 327.

PREREQUISITE:

WSPA Truck Law Enforcement Course at least six months prior to this training. County/Municipal agencies must have a Memorandum of Understanding on file with WSP Headquarters.

MAXIMUM ENROLLMENT:

20 Students

PATROL RIFLE CARBINE

June 17 - 20, 2002

COURSE DESCRIPTION:

This program will provide the student with the training needed to utilize and maintain the patrol rifle. Upon successful completion the officer will be able to properly field strip, clean, reassemble the weapon, and perform function checks.

TOPIC OF INSTRUCTION INCLUDE

- Nomenclature
- Disassembly/Assembly
- Care/Cleaning
- Cycle of Operations
- Firing Positions
- Range Exercises
- Night Firing

PROGRAM LENGTH:

28 hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$80.00
Resident (Tuition w/ all meals & lodging)	\$175.00

POLICE RIFLE CARBINE INSTRUCTOR

October 7 - 10, 2002

COURSE DESCRIPTION:

This training program is designed to provide currently certified law enforcement firearms instructors with the additional knowledge and skills necessary to conduct contemporary department level training for this weapon.

PREREQUISITE:

Police Firearms Instructor Training
Patrol Rifle / Carbine Course
(Waived with proof of Prior Military-Equivalent Training)

TOPICS OF INSTRUCTION INCLUDE:

- Assembly/Disassembly
- Firing Positions
- Zeroing
- Dry/Live Fire Range Exercises
- Quick Fire
- Care/Cleaning
- Functioning
- Coach/Shooter Concept

PROGRAM LENGTH:

24 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$80.00
Resident (Tuition w/ all meals & lodging)	\$170.00

POLICE COMMUNICATIONS OPERATOR TELECOMMUNICATOR BASIC TRAINING

September 30 - October 4, 2002

COURSE DESCRIPTION:

At the end of this training program, the Telecommunicator will be able to successfully apply various police dispatching techniques and procedures to the demands of daily job performance. Successful completion of this training will be judged on both classroom and practical hands-on learning experiences.

TOPICS OF INSTRUCTION INCLUDE:

- Critical Incidents
- Driver License Laws
- Telecommunicator Liability
- Cultural Diversity Panel
- Registration Laws
- National Weather Service
- Proper Radio Procedure and Lab
- Stress and Wellness

PROGRAM LENGTH:

32 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 120.00
Resident (Tuition w/ all meals & lodging)	\$ 240.00

POLICE FIREARMS INSTRUCTOR

May 20 - 24, 2002

COURSE DESCRIPTION:

This training program has been designed to provide the officer with the special knowledge and skills necessary to establish and conduct a departmental firearms training program.

Students receive practical, hands-on training in the proper methods of firearms **instruction**. Since the program is designed specifically to develop police firearms instructor skills as opposed to teaching basic shooting skills, the student must possess the fundamental knowledge associated with weapons operations.

TOPICS OF INSTRUCTION:

- Use of force and civil and criminal liability
- Fundamentals of marksmanship
- Weapons malfunction, care and cleaning
- Range officer/instructor responsibilities
- Officer survival

PREREQUISITE:

Students attending this training program will be required to furnish the Academy with proof of acquired and demonstrated basic weapon skills.

This substantiation must be signed by the employing agency.

PROGRAM LENGTH:

40 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$110.00
Resident (Tuition w/ all meals & lodging)	\$255.00

POLICE SHOTGUN INSTRUCTOR

August 13 - 15, 2002

COURSE DESCRIPTION:

This training program is designed to provide currently certified law enforcement firearms instructors with the additional knowledge and skills necessary to conduct contemporary department level training for this weapon.

PREREQUISITE:

Police Firearms Instructor Training

PROGRAM LENGTH:

24 Hours

TOPICS OF INSTRUCTION INCLUDE:

- Use of Force Overview
- Nomenclature
- Assembly/Disassembly
- Malfunctions
- Range Exercises
- Night Firing

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$75.00
Resident (Tuition w/ all meals & lodging)	\$165.00

POLICE TRAFFIC LASER INSTRUCTOR

January 22 - 24 & October 28 - 30, 2002

COURSE DESCRIPTION:

This course is designed to prepare participants to become proficient in the use of police traffic LASER and to develop their instructional skills sufficiently to present LASER training programs to new LASER operators.

WHO SHOULD ATTEND:

This program is designed for any law enforcement officer who is a certified RADAR Instructor and intends to instruct police traffic LASER and speed laws.

PROGRAM LENGTH:

24 Hours

TOPICS OF INSTRUCTION INCLUDE:

- History and theory of traffic LASER
- Student Presentations
- Operational considerations
- Field Exercises
- Case preparation
- Testing and evaluation
- Classroom presentations

SPECIAL NOTE:

Students may wish to bring with them a LASER unit currently used on the job.

MAXIMUM ENROLLMENT:

30 Students

PROGRAM COSTS:

Commuter (Tuition w/noon meals)	\$ 35.00
Resident (Tuition w/all meals & lodging)	\$ 120.00

POLICE TRAFFIC RADAR INSTRUCTOR

October 14 - 18, 2002

COURSE DESCRIPTION:

This course is designed to prepare participants to become proficient in the use of police traffic RADAR and to develop their instructional skills sufficiently to present RADAR training programs to new RADAR operators.

WHO SHOULD ATTEND:

This program is designed for any law enforcement officer who intends to instruct police traffic RADAR and speed laws.

TOPICS OF INSTRUCTION INCLUDE:

- Speed and Enforcement
- History and Theory of RADAR
- Role of Instructor
- Principles of Learning
- Use of Visual Aids
- Visual Speed and Range Determination
- Moving RADAR
- Stationary RADAR
- RADAR Anomalies
- Traffic RADAR Case Law
- Moot Court
- Student Presentations

PROGRAM LENGTH:

40 Hours

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/noon meals)	\$160.00
Resident (Tuition w/all meals & lodging)	\$305.00

POLICE TRAFFIC RADAR OPERATOR

December 16 - 20, 2002

COURSE DESCRIPTION:

At the end of this training program, the student will be able to demonstrate a basic understanding of police traffic RADAR as a speed-monitoring device through both written and practical exercises.

This program satisfies the training requirements for RADAR operators as specified in guidelines established by the National Highway Traffic Safety Administration and the Wisconsin Department of Justice, Training and Standards Bureau.

SPECIAL NOTES:

Students may wish to bring with them a RADAR unit currently used on the job.

PROGRAM LENGTH:

40 Hours

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 170.00
Resident (Tuition w/ all meals & lodging)	\$315.00

TOPICS OF INSTRUCTION INCLUDE:

- History and Theory of RADAR
- Stationary RADAR
- Moving RADAR
- RADAR Case Law
- Visual and Speed Determination Exercises
- Courtroom Testimony and Demeanor
- Moot Court
- Practical Field Exercises

WHO SHOULD ATTEND:

This program is designed for any law enforcement officer who intends to operate police traffic RADAR and enforce Wisconsin's traffic speed laws.

MAXIMUM ENROLLMENT:

18 Students

PROFESSIONAL SUPERVISORY DEVELOPMENT

May 13 – 24 & December 9 - 20, 2002

COURSE DESCRIPTION:

Supervisors are frequently referred to as the backbone of any organization. In other words, effective supervision results in good service. This training program has been specifically designed to teach skills and techniques necessary for first-line supervision.

Continuous contact with personnel at the operational level, upper management, and the public provides the need for effective and efficient management principles.

Problem-solving exercises and case studies reinforce theories and principles presented. The faculty for this course combine personnel and management experience in law enforcement with appropriate academic education.

TOPICS OF INSTRUCTION INCLUDE:

- Role of the supervisor
- Leadership/supervisory styles
- Supervisory planning and decision-making
- Effective delegation and practices
- Interpersonal relations and communication
- Personnel evaluation, motivation, and discipline
- Legal issues involving supervisors
- Supervisory problem-solving
- Police ethics, professionalism, and the community image
- Introduction to data processing
- Administrative guides
- Effective management of change

Upon completion of this course, the law enforcement supervisor will have developed abilities in planning, reporting, improving, directing, and evaluating personnel and activities.

PROGRAM LENGTH:

68 Hours

MAXIMUM ENROLLMENT:

30 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$265.00
Resident (Tuition w/ all meals & lodging)	\$550.00

TECHNICAL CRASH INVESTIGATION

February 25 - March 1 & July 29 - August 2, 2002

COURSE DESCRIPTION:

This course is designed to advance the crash investigation skills of law enforcement officers beyond that which they develop in their basic law enforcement training.

This is an intensive training program that requires the students to be knowledgeable in on-scene crash investigation procedures and capable of solving mathematical problems utilizing algebraic equations.

Upon successful completion of the Technical Crash Investigation training program, the officer will be able to collect and analyze data from crash scenes to determine speed & velocity estimates, drag factors, vehicle positions & direction of travel, occupant positions, and lamp conditions.

The student will be prepared to develop and draw scale diagrams from the information collected. The technical data gathered by the

crash investigator is required to thoroughly and accurately complete the crash investigation report and is necessary for crash reconstructionists, attorneys, and insurance investigators.

TOPICS OF INSTRUCTION INCLUDE:

- Lamp and Damage Analysis
- Math Review
- Velocity and Stopping Distances
- Drag Factor Determination Project
- Drawing the Irregular Intersection
- Field Projects and Scale Diagramming

SPECIAL NOTE:

Students will need to bring: clipboard, drawing compass, steel tape or rolling measuring device, and scientific calculator.

PREREQUISITE:

Basic Crash Investigation Training (Part 1)
Ability to solve mathematical problems utilizing algebraic equations.

PROGRAM LENGTH:

32 Hours

MAXIMUM ENROLLMENT:

30 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 165.00
Resident (Tuition w/ all meals & lodging)	\$ 285.00

TRAFFIC CRASH RECONSTRUCTION

April 8 - 19, 2002

COURSE DESCRIPTION:

This course, taught by the Texas A&M University, will give the students training to such a level of proficiency that will assist them to testify in court in the area of traffic crash reconstruction in the following areas:

- Kinetic energy
- Critical speed
- Motorcycle speed estimates
- Conservation of linear momentum speed estimates
- Weight shift in vehicles
- Behavior in collisions using Newton's Laws of Motion
- Evaluation and interpretation of evidence
- Vector analysis and its theory

TOPICS OF INSTRUCTION INCLUDE:

- Derivation of equations for:
 - Minimum speed
 - Fall speed
 - Vault speed
 - Radius
 - Tangent offset

PREREQUISITE:

Technical Crash Investigation Training (Part 2) and Vehicle Dynamics (Part 3).

PROGRAM LENGTH:

80 Hours

MAXIMUM ENROLLMENT:

35 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 105.00
Resident (Tuition w/ all meals & lodging)	\$ 410.00

TRAFFIC LAW ENFORCEMENT

May 13 - 17, 2002

COURSE DESCRIPTION:

This training program is designed to provide the patrol officer with a thorough knowledge of traffic laws and enforcement techniques.

Completion of the program will enable the officer to perform routine and selective types of traffic enforcement with consistency and expertise, as well as successfully prepare cases for prosecution within the judicial system.

TOPICS OF INSTRUCTION INCLUDE:

- Elements of the Offense
- General Provisions

- Driving, Meeting, Overtaking, and Passing Violations
- Rules of Right of Way
- Rights and Duties of Drivers, Pedestrians, and Bicyclists
- Turning, Stopping, and Required Signals
- Rules for Required Stops
- Restrictions on Stopping and Parking
- Speed Restrictions
- Reckless Driving
- Legal Issues Of OMVWI
- Miscellaneous Rules
- Transportation Rule 305 and Chapter 347
- Drivers License Laws
- Registration Laws
- Size, Weight, and Load Violations
- Fake Identifications

PROGRAM LENGTH:

35 Hours

MAXIMUM ENROLLMENT:

25 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 85.00
Resident (Tuition w/ all meals & lodging)	\$ 215.00

TRUCK LAW ENFORCEMENT

February 4 - 8, 2002

COURSE DESCRIPTION:

This course is designed to provide the law enforcement officer an A to Z format in dealing with Commercial Motor Vehicles (CMV) during traffic stops, or incidents that they may come across involving a CMV. Officers will be provided concentrated instruction in motor carrier laws and their enforcement; specifically, Chapters 194, 341, 343 (Commercial Drivers License), 346 (CMV OWI) 347 and 348.

This course will provide the officer with the basic knowledge and skill in areas of registration, weights, authority, vehicle equipment and other regulations involving the motor carrier industry. Instruction will focus on understanding and enforcing laws related to private and commercial motor carriers.

This training consists of classroom instruction and 8 hours of practical field experience during a mobile and fixed facility (state weigh station) truck enforcement exercise. Successful completion of the program will give the officer a basic working understanding of detecting and enforcing motor carrier violations.

SPECIAL INSTRUCTIONS:

Students will need to provide a current copy of the Wisconsin Motor Vehicle Code for use during this course and a calculator.

PROGRAM LENGTH:

32 Hours

TOPICS OF INSTRUCTION INCLUDE:

- Stopping Commercial Motor Vehicles (CMV's)
- Hazardous Material Introduction
- Commercial Drivers License (CDL) and Driver Requirements
- CMV OWI Enforcement
- Enforcement of Vehicle Registration Laws, Chapter 341
- CMV Insurance, Authority and Permits, Chapter 194 and Tr. 177
- Size, Weight and Load, Chapter 348
- Walk around CMV Vehicle Equipment Inspection, Chapter 347 and Tr. 305
- Scale Operation- Field Exercise
- Selected Rules of the Wisconsin Administrative Code- Permits

WHO SHOULD ATTEND:

Designed primarily to train field officers in skills necessary to recognize size/weight violations and the enforcement of Chapters 347 and 348. This class is also a prerequisite for attendance in any MCSAP classes.

MAXIMUM ENROLLMENT:

20 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$85.00
Resident (Tuition w/ all meals & lodging)	\$205.00

VEHICLE CONTACTS INSTRUCTOR

April 22 - 24, 2002

COURSE DESCRIPTION:

This will be a train-the-trainer program designed to meet the requirements for Vehicle Contacts Instructor certification from the Training and Standards Bureau. The program will follow the LESB training guide.

TOPICS OF INSTRUCTION INCLUDE:

- How vehicle contacts training fits into the general unified tactical training approach to law enforcement training, how vehicle contacts training is related to training in other tactical subjects, and is the culmination of information in other tactical subjects.
- Review the key DAAT concepts, which are the basis of unified tactical training. These include proper uses for application of physical force, the control process: a disturbance resolution model; the force option continuum; basic concepts regarding the proper use of force; and the first responder philosophy.
- Familiarize vehicle contacts instructor candidates with the components and contents of the standard training guide for this subject, as well as with the intended uses of the training guide.
- Conduct a complete run-through of the vehicle contacts training curriculum, so that instructor candidates are thoroughly familiar with the core concepts and instructional approach to teaching vehicle contacts.
- Provide vehicle contacts instructor candidates with basic information on effective instruction and evaluation of students in this subject, including both cognitive and physical aspects of the course.
- Provide an opportunity for vehicle contacts instructor candidates to ask questions and get clarification on all aspects of instruction on this subject.

PROGRAM LENGTH:

20 Hours

MAXIMUM ENROLLMENT:

24 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 50.00
Resident (Tuition w/ all meals & lodging)	\$110.00

VEHICLE DYNAMICS

November 11 - 15, 2002

COURSE DESCRIPTION:

This course, in vehicle dynamics, is taught by Northwestern University Traffic Institute (NUTI) is a continuation in the study of Technical Crash Investigation, dealing with the motion of bodies and the action of forces in producing or changing that motion.

This course develops mathematical skills and provides the forces of motion background for the student to progress into a Crash Reconstruction Training Program.

PREREQUISITE:

Technical Crash Investigation (Part 2)

Applicants should possess a thorough understanding of algebra and be capable of solving equations with two unknowns.

TOPICS OF INSTRUCTION INCLUDE:

- Math Review
- Newton's Laws of Motion
- Basic dynamics
- Velocity
- Time/Distance
- Energy
- Linear Momentum
- Distance
- Basic Motion Equations

SPECIAL NOTE:

Students will need to bring a crash investigation template, drawing compass, and scientific calculator.

PROGRAM LENGTH:

36 Hours

MAXIMUM ENROLLMENT:

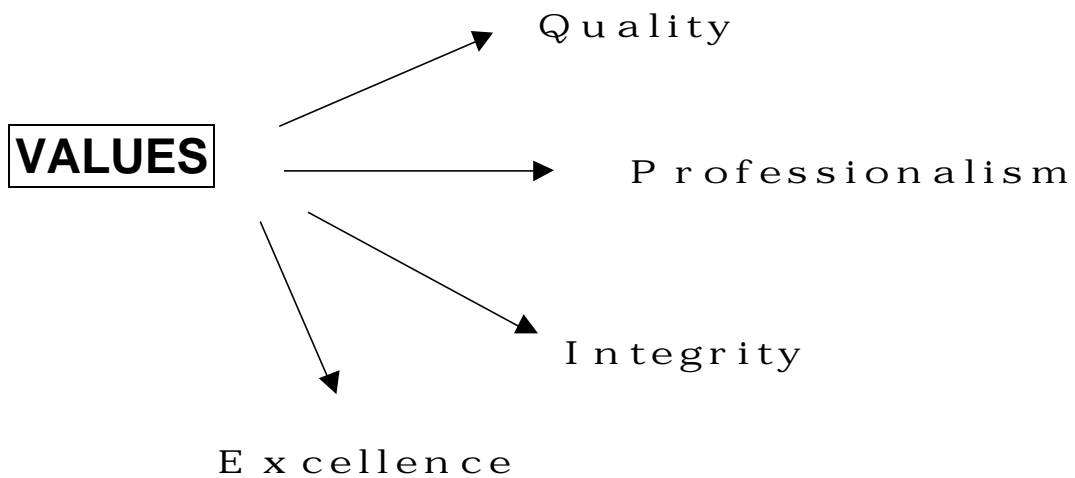
30 Students

PROGRAM COSTS:

Commuter (Tuition w/ noon meals)	\$ 540.00
Resident (Tuition w/ all meals & lodging)	\$ 680.00

MISSION

The mission of the Wisconsin State Patrol Academy is to provide quality training and training support in a professional learning environment for the public service community.



PHILOSOPHY

The philosophy of the Wisconsin State Patrol Academy is to:

- Support the mission of the Division of State Patrol by providing training to both sworn and non-sworn personnel.
- Commit itself to the development and presentation of high quality, meaningful, and contemporary training programs.
- Meet or exceed the standards for law enforcement training as established by the Department of Justice, Training and Standards Bureau.
- Courteously strive to satisfy the professional needs of our student and non-student users.
- Provide an environment of quality instructors, positive attitudes, pleasant and functional facilities, and equipment, which contribute to effective and efficient learning.
- Facilitate training programs of other state, county, municipal, and federal departments and agencies by providing physical and staff support.
- Willingly provide facilities when available for community and civic organization use.

Efficiently maintain training documentation for student transcripts, professional certifications, and historical records.



WISCONSIN STATE PATROL ACADEMY
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